

TRUST BOARD ACTION LIST FROM OCTOBER 2010

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB44.10/10	Governance Framework for the Management of Charitable Funds – protected Board session on the role of the Corporate Trustee to be organised.	Director of Finance	27/10/2010 Revised date 8/2/2011	Provisional dates being discussed with Company Secretary as part of Board Development Cycle. Proposal to be considered by the Charitable Funds Committee in October 2010.
TB69/10 d)	Performance Report - progress to be shown against the statutory break-even target, incorporating the necessary adjustments in respect of PFI and impairments, as well as the IFRS result.	Director of Finance	05/10/10	To be included in the financial information from October 2010. Action now complete.
TB100/10	Chief Executive's Report Board members to send their comments regarding the White Paper consultation to the Company Secretary.	Company Secretary	02/11/2010	Company Secretary and Director of Strategic Planning & Business Development to compile a response on behalf of the Trust in relation to the White Paper consultation by 11 October 2010 and members to forward their comments. Complete

TB101.2/10	Closer to Home Update Future reports to be entitled "Liberating the NHS".	Deputy Chief Executive/Chief Operating Officer	02/11/2010	Future reports to encompass initiatives from the Clinical Leaders Group and in relation the White Paper. Complete
TB102.1/10	Performance Report Director of HR & OD to provide details of Family Care and Clinical Support data to Board members.	Director of HR and OD	05/10/2010	Divisions now merged and separate data to be provided. Action now complete.
TB114.3/10	Infection, Prevention and Control Strategy – Review Acting Director of Nursing to request wards and departments to ensure that infection control notices were up to date and for notice boards to be tidied up.	Acting Director of Nursing	02/11/2010	Action Complete
TB115.1/10	Performance Report Director of HR and OD to present a report to the Trust Board outlining an action plan in relation to the Trust's occupational health service.	Director of HR and OD	11/01/2011	To be on the agenda January 2011.