

TRUST BOARD ACTION LIST FROM SEPTEMBER 2010

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB44.10/10	Governance Framework for the Management of Charitable Funds – protected Board session on the role of the Corporate Trustee to be organised.	Director of Finance	27/10/2010	Provisional dates being discussed with Company Secretary as part of Board Development Cycle. Proposal to be considered by the Charitable Funds Committee in October 2010.
TB69/10 d)	Performance Report - progress to be shown against the statutory break-even target, incorporating the necessary adjustments in respect of PFI and impairments, as well as the IFRS result.	Director of Finance	05/10/10	To be included in the financial information from October 2010.
TB86/10	Chief Executive's report - Pay Protection Policy Further negotiations with the Trust's Partnership Forum to be held with the aim of reaching a joint decision on changing the current policy. If however, after negotiations an agreement cannot be reached delegated authority will be given to the Deputy Chief Executive/Chief Operating Officer to implement the recommended changes to the current policy from lifetime to 2 years pay protection by 6 August 2010.	Director of HR and OD	07/09/2010	Verbal update given to Board members on 07/09/2010. Action now complete

TB88.1/10	Performance Report – Workforce Metrics Headcount increases in the Corporate and Facilities functions to be reviewed to understand the reasons for the increases.	Director of HR and OD	07/09/2010	Verbal update given to Board members on 07/09/2010. Action now complete.
TB98/10	Clinical Presentation – Development of Web Based Tool Copies of the presentation to be circulated to Board members.	QIPP Director	05/10/2010	Presentation circulated. Action now complete
TB100/10	Chief Executive’s Report Board members to send their comments regarding the White Paper consultation to the Company Secretary.	Company Secretary	05/10/2010	Company Secretary to compile a response on behalf of the Trust in relation to the White Paper consultation.
TB101.2/10	Closer to Home Update Future reports to be entitled “Liberating the NHS”.	Deputy Chief Executive/Chief Operating Officer	02/11/2010	Future reports to encompass initiatives from the Clinical Leaders Group and in relation the White Paper.
TB102.1/10	Performance Report Director of HR & OD to provide details of Family Care and Clinical Support data to Board members.	Director of HR and OD	05/10/2010	Divisions now merged and separate data to be provided.