

**TRUST BOARD ACTION LIST FROM MARCH 2011**

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB44.10/10	<b>Governance Framework for the Management of Charitable Funds</b> – protected Board session on the role of the Corporate Trustee to be organised.	Director of Finance	5/4/2011	Issue being progressed via Charitable Funds Committee - Ongoing
TB128.1/10	<b>Performance Report</b> Quality metrics and clinical indicators being reviewed and updated information to be included within Performance Reports in February/March 2011.	Acting Director of Nursing	5/4/2011	February – updated provided in Performance Report. March – new indicators being reviewed for inclusion in April 2011 Report.
TB21a/11	<b>Performance Report</b> i. Director of HR to provide more commentary on the overtime and other data within the report (TB34a/11 also) ii. The outcome of the investigation into the increase in the mortality rates to be reported to the Governance Committee and the Trust Board.	Director of HR  Acting Director of Nursing	5/4/2011  10/5/2011	Information to be provided in April report.  Update to be given to the Trust Board in May 2011 following end of year review in April 2011.
TB22a/11	<b>Governance, Risk Management and Quality Strategy Update</b> Strategy to be ratified at the March meeting of the Board.	Acting Director of Nursing	8/3/2011	Strategy ratified at March meeting. Action complete.

<b>TB29/11</b>	<b>Matters Arising:</b> Director of Finance to speak directly to Mrs C Wharrier regarding SLAs.	Director of Finance	5/4/2011	To update the Board.
<b>TB36a/11</b>	<b>Charitable Funds Annual Report and Accounts:</b> Trust's Communications Department to communicate details of Charitable Funds spending.	Director of Finance	5/4/2011	To update the Board.