

**TRUST BOARD ACTION LIST FROM 27 NOVEMBER 2012**

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB48b/12	<b>Trauma Accreditation:</b> Director of Operations to provide further detail on the governance arrangements, membership of the Board and communication with other key players.	Ms C Siddall	18/12/2012	The Director of Operations to provide an update to Trust Board in December.
TB84/12	<b>Clinical Presentation: Dementia:</b> Matron Tomlinson to be invited back to Trust Board in the New Year to update members on the Dementia Services within NCUH	Mrs J Stockdale	22/01/2013	Update presentation to be given at January Board meeting.
TB110a/12	<b>Improving Patient Safety:</b> 1. Mrs Platton to address concerns and recognition of the Patient Panels. 2. Mrs Platton to provide the Board with more detail on the Patient Stories. 3. Mrs Platton to query 'red' rating on dashboard in relation to Patient Stories.	Mrs Platton Mrs Platton Mrs Platton	27/11/2012 27/11/2012 27/11/2012	Update given at November Board- actions all complete. " "

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB110b/12	<b>Service Improvement:</b> 1. To clear the backlog of patients waiting over 18 weeks. 2. To deliver the A&E target (95%) at both CIC and WCH in quarter 3 and create sufficient headroom to transfer high risk medical and surgical patients. 3. Ms Siddall to look into the detail behind the long wait in A&E at CIC.	Ms Siddall  Ms Siddall  Ms Siddall	18/12/2012  18/12/2012  18/12/2012	Update to be given at December Board. Update to be given at December Board. Update to be given at November Board.
TB120c/12	<b>Service Performance:</b> 1. Ms Siddall to outline how 18 weeks is to be transformed in relation to 'real choice'.	Ms Siddall	18/12/2012	Update to be given at December Board.
TB120d/12	<b>Workforce Report:</b> 1. Mr Shanahan to review figures in relation to 7 month period for overtime.	Mr Shanahan	18/12/2012	Update to be given at December Board.
TB121/12	<b>Organisational Readiness for Acquisition:</b> 1. Findings for the review of integrated business units for clinical support and paediatrics to be reported to the Board by March 2013.	Mrs Farrar	26/3/2012	Findings to be presented to the March Board meeting.

<b>TB121d/12</b>	<b>Workforce Committee:</b> Mrs Duguid to liaise with Mr Gallagher in relation to the Terms of Reference for the Committee and the timings.	Mrs Duguid	18/12/2012	Terms of reference updated – action complete.
<b>TB124A/12</b>	<b>Revised Terms of Reference for Audit Committee:</b> Mrs Duguid to amend the terms of reference in line with Board suggestions.	Mrs Duguid	18/12/2012	Terms of Reference updated – action complete.