

**TRUST BOARD ACTION LIST FROM APRIL 2012**

<b>Minute Point Reference</b>	<b>Details of action agreed</b>	<b>Action by whom</b>	<b>Timescale</b>	<b>Progress &amp; Updates</b>
<b>TB110b/11</b>	<b>Clinical Strategy Update:</b> Costings for clinical strategy to be presented at January meeting.	Chief Executive	17/4/2012	Work was continuing with the CCG on the Clinical Strategy and was linked into the Trust Contract. – Action ongoing
<b>TB19a/12</b>	<b>Real Time Patient Satisfaction Report:</b> The CQC national outpatient survey results which showed the Trust to be average to be looked into in further detail and reported back to the Trust.	Acting Director of N&Q	19/6/2012	To be reported to the Trust Board in June 2012.
<b>TB29/12</b>	<b>Performance Report:</b> 1. Director of Human Resources to review mandatory training documentation.	Director of HR	17/4/2012	The mandatory training documentation is currently being reviewed by the Head of Education and Training and would be presented to the Governance Committee at its next meeting: Action complete.

<b>TB39a/12</b>	<b>Performance Report:</b> 1. The performance dashboard to be amended to ensure all national targets are correct. A full report to be presented to the next Board meeting with rag status amended. 2. The Director of Operations to update Mr Evens on the details of the policy the Trust was using to bring to an end to the delays in relation to Theatre lists.	Director of Operations	15/5/2012	Updated report on May agenda. Action complete.
		Director of Operations	15/5/2012	Report to be presented at the May meeting. Action complete.
<b>TB39b/12</b>	<b>Performance Report:</b> 1. The CQUIN report would be presented to the Board at the May Meeting. 2. The Acting Director of Nursing and Quality would present further information relating to Complaints to Trust Board at the May meeting, in conjunction wit the real time patient experience monitoring.	Acting Director of N&Q	15/5/2012	Report to be presented at the May meeting. Action complete.
		Acting Director of N&Q	19/6/2012	To be presented at the June meeting.
<b>TB40a/12</b>	<b>Patient Safety Walkabouts:</b> 1. Consideration to be given to determine how the timing of the visits may be best managed. 2. A report, consolidating all the findings would be presented to the Trust Board after 6 months of site visits (September 2012)	Acting Director of N&Q Acting Director of N&Q	11/09/2012	Review of walkabouts and report of findings to be presented to the Board in September.
<b>TB40b/12</b>	<b>Staff Survey Action Plan:</b> The report to be brought back to a future Trust Board meeting with more information and statistical evidence to back up the information provided	Director of Human Resources	19/06/2012	To be presented at the June meeting.