

TRUST BOARD ACTION LIST FROM OCTOBER 2012

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB48b/12	Trauma Accreditation: Director of Operations to provide further detail on the governance arrangements, membership of the Board and communication with other key players.	Director of Operations	18/12/2012	The Director of Operations to provide an update to Trust Board in December.
TB84/12	Clinical Presentation: Dementia Matron Tomlinson to be invited back to Trust Board in the New Year to update members on the Dementia Services within NCUH	Company Secretary	22/01/2013	Update presentation to be given at January Board meeting.
TB87c/12	Carbon Management Plan: The allocation of capital funding in relation to carbon management plans to be finalised by the Director of Finance/Director of Estates and Facilities	Director of Finance/ Director of Estates and Facilities	09/10/2012	Update given at October Board Meeting – action complete.

TB88/12	Operational Performance: 1. The Director of Operations to discuss with Northumbrian Counterparts (Chris Biggins/Elaine Henderson) the 5% national target for unplanned re-attendance rates for A&E to try and improve our own target data.	Director of Operations	09/10/2012	Update given at October Board Meeting – action complete.
	2. The Director of Operations to include the DTOC information into the dashboard and in the narrative.	Director of Operations	09/10/2012	Update given at October Board Meeting – action complete.
TB91/12	Annual Reporting: The Director of Finance to feedback to Trust Board in October on the issues in the preparation of the Annual Accounts	Director of Finance	09/10/2012	Update given at October Board Meeting – action complete.
TB100b/12	Service Performance: Revised action plan for Staff Survey to be presented at 23 October Board meeting	Director of HR	23/10/2012	Action Plan for Staff Survey to be outlined at Board meeting on 23/10/2012 – action complete.