

TRUST BOARD ACTION LIST FROM 18 DECEMBER 2012

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB48b/12	Trauma Accreditation: Director of Operations to provide further detail on the governance arrangements, membership of the Board and communication with other key players.	Ms C Siddall	18/12/2012	The Director of Operations to provide a more detailed report in January. Action complete.
TB84/12	Clinical Presentation: Dementia: Matron Tomlinson to be invited back to Trust Board in the New Year to update members on the Dementia Services within NCUH	Mrs J Stockdale	26/02/2013	Update presentation to be given at February/March Board meeting when data complete

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TB110b/12	Service Improvement: 1. To clear the backlog of patients waiting over 18 weeks. 2. To deliver the A&E target (95%) at both CIC and WCH in quarter 3 and create sufficient headroom to transfer high risk medical and surgical patients. 3. Ms Siddall to look into the detail behind the long wait in A&E at CIC.	Ms Siddall Ms Siddall Ms Siddall	18/12/2012 18/12/2012 18/12/2012	Updates given at December meeting. Actions complete.
TB120c/12	Service Performance: 1. Ms Siddall to outline how 18 weeks is to be transformed in relation to 'real choice'.	Ms Siddall	18/12/2012	Update given at December Board. Action complete
TB120d/12	Workforce Report: 1. Mr Shanahan to review figures in relation to 7 month period for overtime.	Mr Shanahan	18/12/2012	Figures reviewed by Finance Committee. Action complete.
TB121/12	Organisational Readiness for Acquisition: 1. Findings for the review of integrated business units for clinical support and paediatrics to be reported to the Board by March 2013.	Mrs Farrar	26/3/2012	Findings to be presented to the March Board meeting.
TB131a/12	Improving Patient Safety: Mrs Platton to provide the Board with peer comparison data in due course.	Mrs Platton	26/2/2013	Board to be provided with the information by February.

TB131c/13	Workforce Report: Mr Gallagher to review equality and diversity training with a view to replicating that of the Northumbria Trust.	Mr Gallagher	22/01/2013	To provide update to the Board in January.
TB132e/13	PCPI Business Case: Trust's Capital Plan to be reviewed by the SMT alongside the Business Unit. Mr Shanahan and Ms Siddall to discuss the business case with the Trust's Capital Investment Group. Finalised Business Case to be presented to the Board by February.	Mr Shanahan/ Ms Siddall	22/01/2013	To provide update to the Board in January.