

TRUST BOARD ACTION LIST FROM 30 APRIL 2013

Minute Point Reference	Details of action agreed	Action by whom	Timescale	Progress & Updates
TB7b/13	Organisation Readiness for Acquisition: 1. Presentation to be given to the Board on Ophthalmology Specialist Service in April. 2. Vascular business case to be presented to the Board in April.	PA/LC PA/LC	May 2013	Board agenda when business case complete. On May Board agenda. Action complete.
TB84/12	Clinical Presentation: Dementia: Matron Tomlinson to be invited back to Trust Board in the New Year to update members on the Dementia Services within NCUH	Mrs Stockdale	25/6/2013	Update presentation to be given at June Board meeting when data complete

TB27e/13	Staff Survey: a) Details of the 'first cut' of the results of the staff 'survey monkey' to be outlined at the April meeting.	Mr Gallagher	30/4/2013	Update provided at April meeting. Action complete.
TB27g/13	Francis Inquiry – Action Plan: a) Details of the Department of Health's response to the recommendations to be discussed/outlined at the April meeting.	Mrs Farrar	June 2013	DH's response circulated to Board members and consultation commenced with staff. Update at June meeting.
TB27a/13	Safety, Quality and Patient Experience: a) Further information to be provided on the congestive heart failure non-hypertensive diagnostic group. b) Board to confirm the themes involved in the serious complaints and incidents and confirm in the Safety and Quality Priorities for 2013/14. c) April NED patient safety walkabout to look at one of the productive wards.	Mr Walker Mrs Farrar Mrs Platton	30/4/2013 30/4/2013 30/4/2013	Update given at April meeting. Action complete Update given at April meeting. Action complete. Update given at April meeting. Action complete
TB27b/13	Service Performance: a) Board development session on patient flow to be organised.	Mrs Farrar/Mrs Platton/Mr Walker/Dr Rushmer/Louise Corlett/Denis Burke	May 2013	Session held on 13 May. Action complete.

TB28a/13	Draft Organisational Development Plan: a) To set out in the introduction the key strategic goals and how the OD plan fits these objectives.	Mr Gallagher	30/4/2013	Update provided at the April report. Action complete
TB30a/13	Patient Safety Walkabouts – Feedback: a) The lighting and equipment issues on the corridor to be addressed, as well as the reporting mechanism to staff on incidents on Willow A.	Mrs Platton	30/4/2013	Update given at April meeting. Action complete
TB37a/13	Safety, Quality and Patient Experience: Mrs Platton to provide Board members with details of the Trust's performance from the last 3 year's national inpatient survey. In relation to Duty of Candour, Mrs Duguid to outline details of those patients who had experienced moderate harm.	Mrs Platton Mrs Duguid	28/5/2013 28/5/2013	Update to be given at May meeting. Update to be given at May meeting
TB39a/13	Finance Report: Additional Board meeting to be arranged to be held at the end of the Audit Committee so that the annual accounts could be approved.	Mr Shanahan	6/6/2013	Board meeting arranged for 6 June at 1pm. Action complete.