North Cumbria University Hospitals NHS Trust

ACTION NOTES FROM FORMAL EXECUTIVE MANAGEMENT TEAM HELD ON 13 MAY 2015

ITEM	ACTION	BRING BACK TO EMT ON
Present: CIC – Ann Farrar (Chair), Helen Ray, Steve Shanahan, Debbie Freake, Nick Strong, Nick McDonaugh, Denis Burke, Stephanie Preston, Ramona Duguid, Yvonne Fairbairn. v/c WCH – Les Morgan v/c Cobalt - Nicky Moon. Shirley Warburton (Notes) **1. Apologies for Absence** Apologies were received from Jeremy Rushmer, Gail Naylor and Peter Weaving. **2. WCH Project** Mr Morgan gave a verbal update on the WCH redevelopment. He confirmed everything is now on schedule, the orders are all placed, it is proceeding with pace and we are on track for opening week commencing 5 October 2015 over a ten day period. An opening day has been arranged for external stakeholders and the public. Heads of Departments have free access to the building to familiarise themselves. Following discussion it was noted: Actions: • Clinical Business Units continue to prepare for opening day • Mr Shanahan and Mr Morgan to discuss and agree the claim and consequential costs for insurance. • Mr Morgan will produce a WCH Project Update Report Re: Options for Stage 2 of the new build for the Private Trust Board on 2 June 2015. **3. A&E Improvement Plan** Mrs Ray reported on the plan which Mrs Preston had produced. Mrs Ray explained that SP & HR have talked about how we look differently at breaking the cycle and forward view. The paper brings together all of the actions that were taken internally as part of the TDA submission, the Star Chamber and the A&E Action Plan that we put together from the Major Incident. The underlying message was unless our average LoS reduced to our previous norm then we would struggle to manage the current trend in A&E attendances and emergency admissions. There needs to be more connection between the chronic underlying issues and information to support patient numbers to tell the story. EMT agreed to approve the report and implement Following a lengthy discussion the following actions were agreed:- • Stephanie Preston to incorporate into the Length of Stay line graph on the A&E Improvement Plan an explanation of the effect of Reiver House closure in September and the Hospital at Home service has had on Length of Stay, as requested by Mrs Farrar. • Helen Ray and Stephanie Preston to work with Lorraine Gray to do a “snapshot” review of 30 day LoS. • Stephanie Preston to provide numbers on LoS for 85 years+ and for 30 years+ in the report, as requested by Mrs Farrar.	**CBUD** **S Shanahan/ L Morgan/CBUDs** **L Morgan** **S Preston** **S Preston** **S Preston**	

• Stephanie Preston to set up a Steering Group for a Perfect Week which will report to the A&E Improvement Board.	**S Preston**	
4. CIC Fire Safety Mr Shanahan summarised the key points on the Progress Report of Fire Precautions Compartmentation Rectification Programme at CIC. The key points were discussed and recommendations agreed.	**CBUDs/S Shanahan**	