

## Report to Trust Board of Directors

<b>Date of Meeting:</b>	2 June 2015
<b>Enclosure Number:</b>	5
<b>Title of Report:</b>	Safety & Quality Quarterly Report – Q4
<b>Author:</b>	Mrs Ramona Duguid, Associate Director of Risk and Quality Governance & Mrs Helen Kelly, Head of Patient Safety & Clinical Governance
<b>Executive Lead:</b>	Mrs Gail Naylor, Director of Nursing & Midwifery
<b>Responsible Sub-Committee (if appropriate):</b>	Safety & Quality Committee
<b>Executive Summary:</b>	<p>Quality remains of fundamental importance within the Trust and this paper informs the Trust Board of the key safety &amp; quality indicators across the Trust for Q4 of 2014/15, attached at Appendix 1.</p> <p><b>Key headlines for the reporting period:</b></p> <ul style="list-style-type: none"> <li>• The Summary Hospital Mortality Indicator (SHMI) is within the expected range</li> <li>• Dementia and Stroke care bundles have been introduced during Q4</li> <li>• Trust compliance with NICE guidance at the end of Q4 had increased to 79% compared to 76% at the end of Q3.</li> <li>• The Trust has approved the NICE priority areas for 15/16.</li> <li>• The Trust achieved 89-95% average fill rate for Registered Nurse (RN) and 95-101% average fill rate for Health Care Assistant (HCA) day and night duty, for all three months. This is an improvement on Q3.</li> <li>• There has been one MRSA apportioned case in March 2015.</li> <li>• There is targeted work underway to address the increased pressure ulcers, this includes escalation of pressure ulcer care to a monthly item at the Safety and Quality Committee.</li> <li>• Being Open and Duty of Candour training will commence in May 2015.</li> <li>• The Trust achieved 93.85% compliance with the responding to complaints within the agreed</li> </ul>

	timeframes against a target of 95%. <ul style="list-style-type: none"> <li>The Trust has reduced the number of complaints open over 50 days.</li> </ul>	
<b>Risk Rating (high, medium, low risk) and any recommended changes to risk rating:</b>	Medium.	
<b>Board Assurance Framework Reference:</b>	2.1, 2.3, 3.1, 3.2, 3.8, 3.23, 3.24	
<b>Compliance, legal and national policy regulatory requirements:</b>	This report supports the regulatory requirements of the Care Quality Commission.	
<b>Financial Implications:</b>	None identified.	
<b>Actions required by the Board:</b>	<b>To approve:</b>	Discussion and decision
	<b>To note:</b>	Where the Board is made aware of key points but no decision required
	<b>For information:</b>	For reading and consideration and for discussion by exception only
	The Trust Board are requested to APPROVE the Quarter Four Safety and Quality Report attached at Appendix 1 of this report.	
<b>Data quality:</b>	<b>Source:</b>	Ulysses System, Safety Thermometer, AuditR, Safe Staffing national reporting system.
	<b>Validated by:</b>	Helen Kelly, Head of Patient Safety & Clinical Governance
	<b>Date:</b>	19 May 2015